

Student Agreement, Class Contract & Receipt

Class Title: _____ Instructor: _____
Class Start Date: _____ Number of Classes: _____
Day(s) of Week: _____ Exception:* _____ Time: From _____ To: _____
Supplies: (Circle One) ALL SUPPLIES INCLUDED SUPPLY LIST ATTACHED SUPPLY FEE: \$ _____

STUDENT CONTACT INFORMATION:

Name: _____
Address: _____
Phone Number: _____ Other Phone Number: _____
Cell Phone Number: _____
Email Address: _____

REFUND POLICY: Everyone is counting on you! If you cannot attend a class for any reason and notify us:

- 14 days or more, before the first day of class, receive a refund minus a \$20 processing fee.
- 14 to 7 days before the first day of class receive a CREDIT towards a future class, minus a \$20 processing fee.
- 6 days or less before the first day of class no refunds or credits will be given.
- There will not be any refund or credit if you miss a class.

CANCELLATION OF LESSONS BY INSTRUCTOR: The Instructor shall reschedule the class at a time agreeable to all parties, failing which the Student shall be refunded a prorated fee or the fee can be used for a future class.

The instructor and Akamai Art Supply, Inc. make do not make any promises or warranties with regards to a Student's performance as a result of any teaching provided.

Classes are hands-on: You may be doing activities that will require the use of chemicals, sharp tools and machines. You agree to follow the *Rules of the Classroom* and to follow any and all safety instructions or be subject to expulsion from the class with no refund or credit. **Initials**

LIABILITY: Akamai Art Supply, Inc., any of its officers, employees or contractors are not responsible for any injury, loss, theft or damage to the student or their property, arising out of or pertaining to preparation for or participation in the class, whether such injury, theft, or damage occurred prior, during, or after the lesson. Student/Parent or Guardian further agrees to indemnify, defend, and hold harmless Akamai Art Supply, Inc., or any of its officers, employees or contractors for and against any claims for such injury, loss, theft, or expense of any nature sustained by the student in the conduct of any class, workshop or performances, or in the execution of any duties or obligations pertaining to this agreement.

Agreed to and accepted by:

Student Signature Date

If Student is a minor: Student Age: _____

Parent or Guardian (Print Name) Parent or Guardian (Signature) Date

EMERGENCY CONTACT - If student is a minor, please list anyone authorized to pick up the student:

Name	Phone
_____	_____
_____	_____
_____	_____

Receipt

Received From: _____ Date: _____

Supply Fee \$ _____ + Tuition \$ _____ + G.E. Tax \$ _____ = Total Class Charge: _____

Amount Received: \$ _____ By: _____